



# FY2018 (7/1/17 – 6/30/18) Annual Work Plan Central Klickitat Conservation District

For More Information, contact: Loren Meagher, 509.773.5823 Ext 5, [lm@ckcd.org](mailto:lm@ckcd.org)



---

## Mission of the Central Klickitat Conservation District

- The mission of the Central Klickitat CD is to improve, conserve and promote the wise use of natural resources by serving citizens within the CKCD through education, public information, technical advice, and financial assistance.

---

## Natural Resource Priorities:

- Work with Office of Farmland Preservation to pursue funding as landowners show interest in selling conservation easements
- Pursue education and outreach to landowners regarding agricultural conservation easements
- Enhance natural resources through the planning and application of an economically and environmentally sound conservation approach
- Utilize a common-sense management approach with emphasis on maintaining and improving water quality conditions within the District boundaries
- Maintain and improve water quality conditions with emphasis on the Central Klickitat Conservation District watersheds – plan & implement at least two water quality/stream improvement projects during 2017-2018
- Maintain the current monitoring schedule as required by DOE and as grant funding allows
- Encourage the use of appropriate plant materials for reforestation and revegetation - Continue the annual plant sales program in conjunction with EKCD, with emphasis on native shrubs and trees – use WACD PMC when possible
- Design and construct a greenhouse to grow native riparian plants for use in district projects.

---

## Information/Education Priorities and Goals:

- Increase public awareness of the District and its programs
- Educate local land users about Agricultural Conservation Easements, water quality issues, and the importance of healthy riparian areas, forests, and rangelands.
- Work with area schools to educate primary, middle, and high school students about local resource concerns and the conservation of natural resources
- Share greenhouse space with Goldendale Middle School students for use in their science and natural resources classes.

---

## District Operations Priorities, Goals & Funding Sources:

- Maintain effective and efficient office operations, including accounting, grant vouchering, personnel management, supervisor elections and appointments, monthly meetings, training and development, and annual planning and reporting
- Maintain up-to-date and effective supervisor election and appointment procedures by coordinating with our Regional Manager and Commission staff. Implement WSCC plan for conducting elections and increasing voter participation.
- Research funding opportunities and apply where appropriate.
- Anticipated funding sources for FY18:

- Washington Conservation Commission
  - Basic Allocation and Implementation Grants
  - Professional Engineering Grant
- Department of Ecology - Centennial Clean Water Act and Terry Husseman Funds
- City of Goldendale - riparian planting project maintenance
- Department of Natural Resources – Firewise program funding

**Natural Resource Program Area: Maintain the “Traditional Agricultural Values” of Klickitat County by purchasing Agricultural Conservation Easements (ACEs)**

**Goal(s):** Increase the number of landowners who are aware of ACEs and secure funding for those who wish to sell their development rights.

**Natural Resource Measurable Result Objective:** Have at least one new application pending for ACE purchase.

**Programmatic Measurable Result Objective:** Outreach to landowners via newsletters (1000+ addresses), pursue funding through WWRP, OFP or others

**Funding Source(s):** Washington Conservation Commission – Basic Allocation; Implementation Grant for staff time to conduct outreach and provide information to interested landowners, and apply for funding.

Activities for FY2018	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Submit Applications for funding (Other)	Funding source due dates	Kaci Bartkowski Loren Meagher	10 5	\$6000
Contingent on successful application: Process and appraisal Negotiate terms of final contract Create a property management plan Stewardship fund in place (funding to be determined)	June 30, 2018	Kaci Bartkowski Loren Meagher	20 10	\$12000
Continue to work with WDFW and Western Pacific Timber to obtain funding for easement purchases	June 30, 2018	Kaci Bartkowski Loren Meagher	12 12	\$11,000

**Natural Resource Program Area: Water Quality**

**Goal(s):** Maintain and improve water quality conditions with emphasis on the Central Klickitat Conservation District watersheds

**Natural Resource Measurable Result Objective:** Critical period water temperatures in the Little Klickitat watershed and Swale Creek watershed will decrease.

**Programmatic Measurable Result Objective:** Provide technical assistance to 5 landowners; implement water quality BMPs; continue water quality monitoring program

**Funding Source(s):** Department of Ecology – Centennial Clean Water grants and Husseman grant  
Washington Conservation Commission – Professional Engineering grant

Activities for FY2016	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Stream Bank and Livestock BMP Projects (DOE-funded): Scott Doubravsky Dennis Birney	June 30, 2018	Loren Meagher Katie Rawson Kaci Bartkowski	45 Days	\$200,000
Find a cooperating landowner and design at least one stream bank enhancement project - Little Klickitat or Swale Creek	June 30, 2018	Loren Meagher	30 Days	\$100,000
Maintain presence on WRIA 30, TAG, Rock Creek STI, others as needed and as they arise	On-going	Loren Meagher	2 Days, eves/month	\$6,000
Continue Stream temperature, flow & data monitoring on selected streams in addition to TMDL	On-going	Elizabeth Faulconer New Tech	12 Days/mo.	\$12,000
Continue Data collection on two permanent monitoring stations on Little Klickitat, and three on Swale Creek	On-going	Elizabeth Faulconer New Tech	24 Days	\$24,000
Complete agreement with school for location and space sharing. Submit greenhouse design to funding agency. Begin construction of greenhouse.	Oct 2017 Jan 2018 Jun 2018	Loren Meagher	5 days	\$50,000 Husseman Grant

**Natural Resource Program Area: Wildfire Protection, as related to Forest Health, Rangeland Management, & Water Quality**

**Goal(s):** Improve forest health and public safety, and protect natural resource values and functions, by educating landowners about BMPs that reduce wildfire danger. Provide technical and financial assistance to implement those BMPs as funding allows.

**Natural Resource Measurable Result Objective:** Forest health will be improved and wildfire danger will be reduced in the wildland/urban interface.

**Funding Source(s):** DNR Firewise contract; State of Washington emergency funding via WSCC; other districts (nothing secured yet)

<b>Activities for FY2018</b>	<b>Target Dates</b>	<b>Person Responsible</b>	<b>Time(Days) Required</b>	<b>Estimated Funding</b>
Identify and prioritize wildfire recovery and Firewise projects throughout Klickitat County and provide technical and cost-share assistance as available (in cooperation with UCD and EKCD)	June 30, 2018	Kaci Bartkowski New Tech		

**District Program Area: Education and Information**

**Goal(s):** Educate youth and adults within the district about natural resource issues within the district, especially ACEs; water quality and the importance of healthy riparian areas; and forest management practices to reduce fire danger and improve water quality. Increase public awareness of and involvement with district.

**Programmatic Measurable Result Objective:** Publish at least three issues of Klickitat Conservation Newsletter; provide in-class presentations and tree planting field trips for Goldendale 2<sup>nd</sup>- and 5<sup>th</sup>-graders, County Fair booth, Home & Garden Show booth, Annual Meeting in February; annual plants sale in conjunction with EKCD; assist with WaterJam as time and funding permit.

**Funding Source(s):** WCC Basic Allocation & Implementation; education tasks of Ecology grants

<b>Activities for FY2018</b>	<b>Target Dates</b>	<b>Person Responsible</b>	<b>Time(Days) Required</b>	<b>Estimated Funding</b>
Conduct Goldendale 2 <sup>nd</sup> and 5 <sup>th</sup> grade tree-planting lessons and field trips– supply trees, provide funding for busses and help plant. Prepare Class instruction prior to planting field trip	April 2018	Kaci Bartkowski Mindy Pomerinke New Tech	4 Days	\$1,200
Plan and install booth for Klickitat County Fair – include education materials and outreach for conservation district	August 2018	Mindy Pomerinke	4 Days	\$500
Prepare, mail newsletter at least 3 times/year	Oct, Dec 2017, March 2018	Mindy Pomerinke Kaci Bartkowski	12 Days	\$2,000
Hold annual tree sales program – provide native trees and shrubs for CCRP contracts, local citizens. Utilize local FFA students when possible	March 2018	Mindy Pomerinke New Tech	14 Days	EKCD
Visit County Commissioners at least Quarterly	July, Sept, Dec 2017 March 2018	Loren Meagher Kaci Bartkowski supervisors	2 Days	\$800
Participate in community events: Home and Garden Show, Chamber Forums, radio interviews	On-going	New Tech	7 Days	\$2,000
At least one Landowner Workshop for composting and water quality	June, 2018	New Tech	7 Days	\$2,000
Maintain website (including web hosting and domain fees)	On-going	Mindy Pomerinke	12 Days	\$4,000

**District Program Area: District Operations**

**Goal(s):** Maintain effective and efficient office operations, including accounting, grant vouchering, personnel management, supervisor elections and appointments, monthly meetings, training and development, annual planning, and reporting.

**Programmatic Measurable Result Objective:** Monthly board meetings. Timely completion and submission of the following: Schedule 22 and Annual Financial Report to State Auditor; Annual Plan of Work to WSCC; monthly WSCC grant vouchers; quarterly grant reports and vouchers to DOE. Timely and complete final reports for expiring DOE grants.

**Funding Source(s):** Washington Conservation Commission – Basic Allocation and Implementation grants  
Department of Ecology

<b>Activities for FY2018</b>	<b>Target Dates</b>	<b>Person Responsible</b>	<b>Time(Days) Required</b>	<b>Estimated Funding</b>
Do all reporting, planning and other office operational procedures as required for all grants and funding sources, including Washington Conservation Commission, DOE, and private sources	On-going, and as required by funding source	Loren Meagher Mindy Pomerinke	220	\$70,000
Seek at least one additional funding source for administrative operations	On-going	Loren Meagher	1	\$600
Hold timely and efficient supervisor election in a manner that will include the maximum number of voters in a cost-effective way.	February 2018	Mindy Pomerinke	3 Days	\$ 500
Plan and hold CKCD annual meeting. Provide as many pesticide credits as possible	February 2018	Kaci Bartkowski Mindy Pomerinke New Tech	4 days	\$4,000
Engineering Program	On-going	Loren Meagher	220	\$75,000
Maintain regular communication with WSCC Regional Manager and WACD Area Directors	On-going	Loren Meagher Mindy Pomerinke	6	\$5,000
Participate in employee and supervisor training opportunities, such as WADE and WACD Annual Meeting	On-going	All staff Board	8	\$6,000

Share staff with EKCD	On-going	All staff	220	\$160,000
-----------------------	----------	-----------	-----	-----------



## FY2018 Annual Budget

## Central Klickitat Conservation District

<b>Income</b>		
Implementation/Basic Allocation	\$ 66,033	
Engineering	\$ 75,000	
G1200337	\$ 28,000	
G1200424	\$ 170,000	
G1400428	\$ 10,000	
G1400497	\$ 19,000	
WQC-2016-CKliCD-00003	\$ 160,000	
Husseman greenhouse grant	\$ 50,000	
Other Districts/City of Goldendale	\$ 185,000	
Drill Rent & Donations	\$ 400	
Interest	\$ 130	
		<b>\$ 763,563</b>
<b>Expenses</b>		
Wages & Benefits	\$ 299,245	
Professional Services	\$ 50,000	
Comm. & Advertising	\$ 4,400	
Travel	\$ 8,100	
Supplies, Tools & Equip.	\$ 27,600	
Insurance	\$ 6,000	
Training, Dues, Licenses	\$ 11,400	
Vehicle lease payment (state motor pool)	\$ 3,480	
Vehicle & Equipment maintenance	\$ 2,500	

<i>Projects and Cost Share payments</i>	\$ 300,838	
<i>Greenhouse</i>	\$ 50,000	
		<b>\$ 763,563</b>