



Central Klickitat Conservation District

1107 S. Columbus Avenue
Goldendale WA 98620
509-773-5823 ext. 5

The CKCD is an equal opportunity employer and does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, retaliation, parental status, military service, or other non-merit factor.

COMPLETE ALL INFORMATION. INCOMPLETE APPLICATIONS MAY DELAY OR DISQUALIFY YOU.

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State Zip Code

Phone: () _____ Cell Phone: () _____ E-Mail Address: _____

Date Available: _____ Position Applied For: _____

Are you 18 years or older?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Have you ever worked for this company?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, when?
Do you possess a valid driver's license?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Have you ever been convicted of a felony?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, explain:
Have you been convicted of a misdemeanor in the last 7 years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, explain:
I have read the job description and can perform the duties without an accommodation.	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If no, explain:
Do you have any relatives working for the Kittitas County Conservation District?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, explain:

EDUCATION

High School:		City & State:	
From:	To:	Did you graduate? Yes No <input type="checkbox"/> <input type="checkbox"/>	Degree:
College:		City & State:	
From:	To:	Did you graduate? Yes No <input type="checkbox"/> <input type="checkbox"/>	Degree:
Other:		City & State:	
From:	To:	Did you graduate? Yes No <input type="checkbox"/> <input type="checkbox"/>	Degree:
Relevant Professional Certificates and/or Licenses:			

PREVIOUS EMPLOYMENT

Resumes may be attached but will not be accepted as a substitute for completing this section and are not used in the initial screening process. Beginning with your present or most recent employment, list all your work experience for at least the last ten years, including periods of self-employment, volunteer activities, & U.S. military service. Attach separate sheets if necessary.

Company: _____	Phone: () _____
Address: _____	Supervisor: _____
Job Title: _____	Starting Salary: ____ Ending Salary: _____
Responsibilities: _____	
From: _____ To: _____ Reason for leaving: _____	
May we contact your previous supervisor for a reference?	Yes No <input type="checkbox"/> <input type="checkbox"/>

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: _____ Ending Salary: _____

Responsibilities: _____

From: _____ To: _____ Reason for leaving: _____

May we contact your previous supervisor for a reference? Yes No

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: _____ Ending Salary: _____

Responsibilities: _____

From: _____ To: _____ Reason for leaving: _____

May we contact your previous supervisor for a reference? Yes No

REFERENCES	
Full Name: _____	Relationship: _____
Company: _____	Phone No.: _____
Address _____	Email: _____
Full Name: _____	Relationship: _____
Company: _____	Phone No.: _____
Address _____	Email: _____
Full Name: _____	Relationship: _____
Company: _____	Phone No.: _____
Address _____	Email: _____

DISCLAIMER AND SIGNATURE

To the best of my knowledge, the information herein is true and complete. I understand that falsification of this application will be grounds for elimination from further consideration, or, if employed, for dismissal at any time.

Further, I understand that at time of hire I will be required to provide documentation showing authorization to work in the United States. I am also aware that if I am hired by the District, my employment is at-will. The employment relationship may be terminated at any time as either I, the Central Klickitat Conservation District or the Board of Supervisors may deem appropriate.

Signature _____

Date _____

Applicant Authorization for Release of Information

I, _____, authorize the Central Klickitat Conservation District to contact all of my former or present employers for the purposes of verification and reference. This may include information of a confidential or privileged nature, to include but is not limited to reviewing my personnel file, contacting any references, and/or contacting anyone else who might be familiar with my past job performance. I knowingly and voluntarily release the Central Klickitat Conservation District, its individual employees and Board members, and all my former or present employers, and their individual employees, from any and all known and unknown claims for damages or other relief arising out of the Central Klickitat Conservation District request for and receipt of employment information, unless my current or former employer is prohibited by state or federal law from disclosing the information that the Central Klickitat Conservation District requests. A photocopy of this signed Authorization is as valid as the original and shall be provided to anyone from whom information is requested in determining my job qualifications. This release will expire at the end of the recruitment period.

Signature _____

Date _____