



## **Central Klickitat Conservation District**

*1107 South Columbus Avenue, Goldendale WA 98620 • Phone (509) 773-5823 ext. 5*

### **Central Klickitat Conservation District Seeking Resource Technician I**

Central Klickitat Conservation District is seeking a qualified individual to fill a Resource Technician I position. This is a grant funded position focused on the conservation planning, water quality monitoring, and implementing conservation practices and then using that knowledge (under the guidance of experienced staff) to provide sound technical assistance to landowners and land managers. The position is currently funded through July 1, 2019 with the expectation of continued funding through multiple grant funding resources. This position maybe filled as a part-time or full-time position depending on qualifications and availability.

The Resource Tech I position is part of a team of resource professionals working to implement the vision of the Central Klickitat Conservation District. Our vision is to be recognized by all private landowners as a source of financial, technical and educational assistance in Klickitat County; and by local, state and federal authorities as the organization of choice to implement on-the-ground stewardship activities. We serve the citizens of our community (county, state, country) to ensure the long-term use of natural resources in an economically, socially and environmentally sustainable manner using non-regulatory, voluntary approaches.

#### **How to apply:**

- Review the attached Position Description.
- Complete the CKCD Job Application Form.
- Attach a current resume (not to exceed 2 pages)
- Complete a cover letter (not to exceed 1 page) describing your interest in the position and highlighting your skills and abilities.

**Submit your completed Job Application form, resume and cover letter via US Mail or in person to:**

**Loren Meagher, District Manager  
Central Klickitat Conservation District  
1107 South Columbus Avenue  
Goldendale, WA 98620**

**Electronic submissions** are acceptable to the e-mail address below, however individuals submitting via e-mail are solely responsible to ensure that their completed application, resume and cover letter are received timely. Fax submissions are not acceptable.

[LM@CKCD.org](mailto:LM@CKCD.org)

**Position is open until filled.**

## **Title: Resource Technician I**

### **Introduction**

The person in this position works proactively to assist private landowners and land managers to develop and implement conservation practices on the landscape and oversee implementation of projects. This position also includes assisting with project administrative duties as needed, conducting educational and outreach activities related to the improvement of natural resources on private lands, and assisting with general agency operations.

### **Primary Job Responsibilities**

The primary responsibility of the Resource Technician I is to provide conservation planning assistance to private landowners beginning with an initial evaluation of natural resource concerns and concluding with implementation of conservation practices. Duties include the following:

- Work with CKCD staff to develop, implement, maintain and revise conservation plans that address natural resource concerns on their property
- Conduct environmental monitoring to support CKCD's conservation easement and water quality monitoring program as needed.
- Assist field crews with on the ground implementation of conservation projects including: fencing, planting, and weed control.
- Assist with project identification, development and grant applications.
- Learn and implement the basics conservation planning with the assistance of CKCD staff.
- Learn and understand the basics of common local conservation practices (e.g., stock water systems, irrigation systems, grazing systems, tree planting, etc.)
- Perform other duties as assigned.

### **Qualifications**

Candidate must be a US citizen. This position requires an individual with natural resource management-based knowledge/experience, in combination with a desire to assist landowners in reaching their stewardship goals. The desired candidate must also have the ability to work on multiple projects and adjust priorities as necessary based on program needs; must be self-directed and motivated with an aptitude for troubleshooting and problem solving; and must have the ability to work closely, cooperatively, and in a non-confrontational manner with others in a public office environment. Candidates should have:

- A bachelor's degree with academic training and/or experience in natural resource sciences and/or agricultural or related fields (e.g. natural resource ecology, soil science, crop science, plant science, animal science, field crop management, agricultural engineering, etc.) and at least one year of experience in a similar working environment. **Significant job experience may be accepted in lieu of a degree.**
- Ability to collect, manage, and analyze natural resource field data including planning, implementing and reporting components.
- Proficiency in written and oral communication techniques to prepare and explain conservation plans, prepare informational articles, and to prepare summary work reports.
- Advanced computer software skills. Ability to use Microsoft Word and Excel in an efficient and effective manner to write reports, keep track of work progress, prepare educational and informational materials and record field data.

- Ability to effectively use a variety of tools (e.g. tablet, GPS, stream flow meter, camera, etc.) to collect, disseminate, and record natural resource data.
- Ability to work closely and collaboratively with others in a public office environment.
- Ability to organize and plan own schedule of activities.
- Ability to maintain accurate records regarding time-keeping and authorized expenses.
- Service-oriented attitude and constructive problem-solving skills.
- Ability to safely operate a motor vehicle in varied conditions.

### **Physical Requirements and Working Conditions**

Office and outdoor environment with regular travel to a variety of locations to conduct work and may be exposed to typical hazards encountered at such work sites. Field visits and field work at project sites requires ability to safely traverse uneven ground in varied weather conditions; occasionally carrying up to 50 pounds of equipment and/or materials. This is a full-time, non-exempt position consisting of 40 hours/week. Position may require some occasional work after regularly scheduled work hours.

### **Licenses, Certificates & Other Requirements**

- Valid Washington State Driver's License at time of hiring with maintenance thereafter.

### **Compensation & Benefits**

This position's starting wage range is \$14-\$18/hour (\$29,120 to \$37,440 annually) DOQ. This position receives annual leave, family/medical leave, holidays, and a \$500 stipend for health insurance. Part-time employees receive prorated benefits based on scheduled hours and personnel policy. Terms of compensation and benefits are set by the District Manager and Board of Supervisors and may be amended at any time. This is a temporary grant-funded position. The position is also subject to an "employee at will" doctrine. The omission of specific statements of duties and responsibilities does not exclude them from the position if the work is similar, related, or a logical assignment to the position.