



FY2023 (7/1/2022 – 6/30/2023) Annual Work Plan Central Klickitat Conservation District

For More Information, contact: Loren Meagher, 509.773.5823 Ext 5, LM@ckcd.org



Mission of the Central Klickitat Conservation District

- The mission of the Central Klickitat CD is to improve and conserve natural resources in coordination with the wise use of natural resources by serving citizens within the district boundaries with technical services, financial assistance, education, public information and representation of local citizens at all levels of government related to natural resource management.

Natural Resource Priorities:

- Enhance natural resources through the planning and application of an economically and environmentally sound conservation approach.
 - Soil health education and outreach through soil health webinars, conservation planning and 1:1 work with producers.
- Protect and enhance natural resources and working lands in the Simcoe Mountains.
- Maintain and improve water quality and riparian corridors in CKCD through cost share programs to support BMP implementation.
- Protect forest resources and private lands by increasing fire resiliency in Klickitat County, pending available funding through DNR's new program.
- Protect natural resources, working lands and the culture of Klickitat County by preparing 1-2 opportunities that will complete well for state funds for grant application in cooperation with SCC.
- Low priority to identify opportunities to acquire a parcel in or near the City of Goldendale to provide a location for a storage/workshop, secure parking, demonstration native landscaping and possible future office facilities as needed.

Information/Education Priorities and Goals:

- Increase public awareness of Central Klickitat Conservation District programs, services and staff through the development and maintenance of an improved website. Work with local schools, youth programs and public events as workload allows.
- Provide education and assistance about soil health agricultural conservation easements, water quality issues, and the importance of healthy forests, rangelands, and riparian corridors.
- Host soil health informational webinars to education the public about ways to enhance soil health conditions.

District Operations Priorities, Goals & Funding Sources:

- Develop effective and efficient office operations, including accounting, grant vouchering, personnel management, board policy, supervisor elections and appointments, monthly meetings, training and development, and annual planning and reporting.

- Increase the professional engineering program capacity and efficiency through training of current staff, increased staff and/or consultant resources and defined streamlined processes for project development, design and implementation.
- Maintain up-to-date and effective supervisor election and appointment procedures by coordinating with our Regional Manager and Commission staff. Implement WSCC plan for conducting elections and increasing voter participation.
- Research funding opportunities and pursue funding sources that will help meet landowner conservation needs and further the CKCD mission.
- Anticipated funding sources for FY23:
 - CKCD Rates and Charges local funding
 - Washington Conservation Commission
 - Implementation Grant
 - Professional Engineering Grant
 - Simcoe Acquisition
 - Salmon Recovery Board Swale Creek Enhancement
 - NACD Technical Assistance Grant

Natural Resource Program Area: Support community natural resource values and economy through implementation of Agricultural Conservation Easements and participation in local lands management of state-owned lands through coordinated resource management processes.

Goal(s):

- Support SCC efforts to acquire funding for agricultural conservation easements.
- Find solution for partnership between CKCD, WDFW and EKCD to co-manage working lands owned by WDFW.

Natural Resource Measurable Result Objective:

Obtain solution to allow CKCD to have influence on management of DFW owned lands or re-focus CD capacity to other projects.

Programmatic Measurable Result Objective:

Provide WSCC with conservation easement opportunities in CKCD to document the need for funding the Office of Farmland Preservation (OFP) program at WSCC if WSCC chooses to pursue funding for Office of Farmland Preservation from the Washington State legislature.

Funding Source(s): WSCC Implementation Grant, Rates and Charges

Activities for FY2023	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Develop management plan for land owned in Simcoes.	June 2023	Loren Meagher	14 days	\$10,100
Work with WSCC OFP staff to describe conservation easement need and	March 2023	Loren Meagher Kirsten Schilling	5 Days	\$3,300

opportunity in CKCD if SCC pursues funding for OFP from legislature.				
Continue to work with WDFW on partnership with CKCD-WDFW-EKCD	June 30, 2023	Loren Meagher Kirsten Schilling	10 Days	\$6,100

Natural Resource Program Area: Water Quality and Water Quantity

Goal(s): Maintain and improve water quality conditions in Central Klickitat Conservation District. Conservation of water results in increased streamflow and improved water quality.

Natural Resource Measurable Result Objective:

Critical period water temperatures in the Little Klickitat watershed and Swale Creek watershed will decrease under weather conditions similar to historic conditions. Maintain water quality monitoring program as funding allows. Establish a weather station and three soil moisture monitoring stations on irrigated farmland to inform irrigation management for water conservation. Support drought mitigation measures for fish, wildlife and livestock and agricultural production.

Programmatic Measurable Result Objective:

Provide technical assistance to 5 landowners; develop water quality and quantity BMP implementation projects to request funding for; continue water quality monitoring program as appropriate. Establish a cost share program for soil moisture monitoring and ancillary services as compatible.

Funding Source(s): WSCC– Implementation Grant, Professional Engineering grant, Rates and Charges

Activities for FY2023	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Provide TA to 5 landowners to advance BMP funding and implementation. Review and maintain past projects	Spring 2023	Loren Meagher New Tech & EIT	27 Days	\$12,600
Develop project designs with a cooperating landowner for one stream water quality and habitat enhancement project - Swale Creek. Assist agencies and landowners with drought mitigation.	Spring 2023	Loren Meagher	58 Days	\$23,100
Maintain presence on WRIA 30, SRFB TC, others as needed and as they arise.	On-going	Loren Meagher	4 Days	\$2,300
Continue Stream temperature, flow & data monitoring as funding and COVID-19 related working conditions allow.	On-going	Jayde Marx	30 Days	\$6,800
Resume data collection on two permanent monitoring stations on Little Klickitat, and three on Swale Creek when working conditions allow	On-going	Jayde Marx	16 Days	\$3,700

Establish a weather station and 3 soil moisture monitoring stations to facilitate irrigation management for conservation of water.	Spring 2023	Loren Meagher	7 Days	\$3000
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Natural Resource Program Area: Wildfire Resiliency and Natural Disaster Recovery, as related to Forest Health, Rangeland Management, & Water Quality

Goal(s): Improve forest health and public safety, and protect natural resource values and functions, by educating landowners about BMPs that reduce wildfire danger. Provide technical and financial assistance to implement those BMPs as funding through DNR’s new partnering program allows.

Programmatic Measurable Result Objective:

Utilization of partnership opportunity with DNR’s new program to assist landowners with forest health project implementation.

Funding Source(s): WSCC Implementation grant, Rates and Charges, DNR program

Activities for FY2023	Target Dates	Person Responsible	Time (Days) Required	Estimated Funding
Work with private landowners and DNR to initiate new DNR partnership program for forest health implementation.	Winter 2022-23	Loren Meagher	6 Days	\$2,200

District Program Area: Education and Information

Goal(s): Educate local citizens about natural resource issues within the district; water quality and the importance of healthy riparian areas; and forest management practices to reduce fire danger and improve water quality. Increase public awareness of district services. Increase the number of landowners that utilize CKCD’s resources.

Programmatic Measurable Result Objective:

Publish at least one issue of Klickitat Conservation Newsletter. Evaluate education and outreach opportunities when public gatherings commence, and identify opportunities to engage youth.

Funding Source(s): WSCC Implementation

Activities for FY2023	Target Dates	Person Responsible	Time(Days) Required	Estimated Funding
Prepare and mail an annual newsletter	March 2023	Angel Robinson Loren Meagher Kirsten Schilling	4 Days	\$1800
Hold annual tree sale program – provide native trees and shrubs for CRP contracts, local citizens	March/April 2023	Angel Robinson Kirsten Schilling Cons Tech	12 Days	\$3,600
Maintain County Commissioner and other agency relations	On-Going	Loren Meagher	2 Days	\$1,800
Soil Health Initiative and Webinars	On-going	Angel Robinson Kirsten Schilling Loren Meagher	12 Days	\$4,300
Update and maintain CKCD website.	June 2023	Loren Meagher Angel Robinson Consultant	5 Days	\$6,000

District Program Area: District Operations

Goal(s): Develop and maintain effective and efficient office operations, including accounting, grant vouchering, personnel management, supervisor elections and appointments, monthly meetings, training and development, annual planning, and reporting. Continue to work on good governance, meeting CAPP requirements, and attending board and staff training opportunities on good governance. Increase the professional engineering program capacity and efficiency through training of current staff, increased staff and/or consultant resources to serve all conservation districts within the regional engineering area.

Programmatic Measurable Result Objective:

Monthly board meetings. Timely completion and submission of the following: Schedule 22 and Annual Financial Report to State Auditor; Annual Plan of Work to WSCC; monthly WSCC grant vouchers; grant reports and vouchers to funders. Providing board meeting materials at least 24 hours in advance. Increased engineering staff capacity.

Funding Source(s): WSCC Implementation Grant, SRFB grant funds for administration,

Activities for FY2023	Target Dates	Person Responsible	Time(Days) Required	Estimate d Funding
Complete reporting, planning and other office operational procedures as required for grants and other funding sources.	On-going, and as required by funding source	Kirsten Schilling Loren Meagher	94 Days	\$35,000
Apply for new grants to support operations, natural resources, and cost-shares.	On-going	Loren Meagher Kirsten Schilling	10 Days	\$4,100
Hold timely and efficient supervisor election in a manner that will maximize the number of voters in a cost-effective way.	February 2023	Kirsten Schilling Angel Robinson	4 Days	\$1,200
Plan and hold CKCD annual meeting. Provide as many pesticide credits as possible. Late Fall/Winter workshop in 2021 – prep with projects and legislative topics, intercropping, soil moisture monitoring/irrigation water management, invite public officials to attend (federal, state and local)	February 2023	Kirsten Schilling Loren Meagher	7 Day	\$3,300
Engineering Program implementation and development to maintain regional program and improve support and capacity for all districts in the region. Support WSCC efforts to increase program funding.	On-going	Loren Meagher EIT/Engineer	194 Days	\$90,200
Maintain communication with legislators on priority topics.	On-going	Loren Meagher Kirsten Schilling	3 Days	\$2,200
Maintain regular communication with WSCC Regional Manager and WACD Area Directors	On-going	Loren Meagher Kirsten Schilling	3 Days	\$2,200
Participate in employee and supervisor training opportunities, such as WADE and WACD Annual Meeting	On-going	All staff	26 Days	\$9,500
Share staff resources with EKCD, SYCD, UCD, NYCD, County	On-going	All staff	228 Days	\$167,600



FY2023 Annual Budget

Central Klickitat Conservation District

Income		Expenses	
Implementation/Basic Allocation	\$117,823	Wages & Benefits	400,000
Engineering	\$50,000	Professional Services	\$30,000
Rates and Charges	\$85,000	Comm. & Advertising	\$4,000
NACD TA	\$85,000	Travel	\$4,000
Simcoe Acquisition	\$150,000	Office, Supplies, Tools & Equip., Storage	\$27,000
Natural Resource Investments	\$125,000	Insurance	\$6,000
SRFB Swale Creek Enhancement	\$45,000	Training, Dues, Licenses	\$10,000
Irrigation Effeciencies	\$3,000	Vehicle lease payment (state motor pool)	\$3,500
Other CD's	\$168,000	Vehicle & Equipment maintenance	\$2,000
Drill Rent & Donations	\$500	Simcoe capital improvements	\$170,000
Interest/Mileage	\$3,000	Project construction	\$50,000
Total	\$832,323	Total	\$706,500